

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, JULY 5, 1962

The Board of Public Works met in the office of the Governor, State House, Annapolis, Maryland, on Thursday, July 5, 1962.

There were present:

J. Millard Tawes Governor
Louis L. Goldstein, Comptroller
Hooper S. Miles, Treasurer.

Also attending the meeting were:

Mr. James G. Rennie, Director, Department of Budget and Procurement
Mr. Albert P. Backhaus, Director, Department of Public Improvements
Mr. Russell H. McCain, Executive Assistant to the Governor.

MINUTES:

The Board approved the Minutes of the meeting which was held on May 17, 1962, copies of which had been forwarded to the individual members of the Board for their files.

CONSTRUCTION:

The Board was advised by Mr. Backhaus and Mr. Rennie that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1958
General Construction Loan of 1954	General Construction Loan of 1959
General Construction Loan of 1955	General Construction Loan of 1960
General Construction Loan of 1956	General Construction Loan of 1961
General Construction Loan of 1957	General Construction Loan of 1962,

that full regard was had to the provisions of the Acts of each of the following laws and the amendments thereto pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959, 1960 and 1961
Chapter 16 of the Acts of 1958, and as amended in 1960
Chapter 804 of the Acts of 1959, and as amended in 1960 and 1961
Chapter 86 of the Acts of 1960, and as amended in 1961 and 1962
Chapter 885 of the Acts of 1961, and as amended in 1962
Chapter 128 of the Acts of 1962,

the significant section in point reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

ADMINISTRATOR OF LOAN LAWS:

Mr. Rennie brought to the attention of the Board a request for approval to negotiate a blanket bond on employees of the Administrator of Loan Laws, as recommended by the State Auditor. The premium cost will be \$85.05 on an annual basis or \$212.63 for three years as compared to the present cost of \$52.50 annually for one employee.

The Board approved this request.

BALTIMORE METROPOLITAN AREA STUDY COMMISSION:

The Secretary brought to the attention of the Board a request from the Baltimore Metropolitan Area Study Commission, dated June 25, 1962, that of their 1963 appropriation, Budget Program 06.03.00.22-12 of the Board of Public Works, the sum of \$22,120.00 be forwarded to the Commission for operating expenses and the amount of \$27,880.00 be retained to cover salary requirements in the 1963 fiscal year.

The Board approved the request.

BARRETT SCHOOL FOR GIRLS:

1- The Board approved the recommendation of the Department of Public Improvements, contained in agenda Item P-4, and authorized execution of an Agreement with the Anne Arundel County Sanitary Commission granting that Commission two (2) Easements for the construction and maintenance of water wells and three (3) 15-ft. Rights-of-Way for the construction and maintenance therein of water pipes and appurtenances, on the property of Barrett School for Girls.

2- Upon the recommendation of the Department of Public Improvements, agenda Item I-2, the Board approved payment by the State Department of Public Welfare for the New Barrett School for Girls of the following invoice, from the funds indicated:

General Construction Loan of 1960-Item 71 --	
VanReuth and Weidner, Inc., for bench marks and base	
line control for construction of the new facility.	\$ 368.06.

BOARD OF PUBLIC WORKS:

1- The Secretary brought to the attention of the Board the action taken by the Board on April 8, 1949 at which time it was ruled that departments desiring to have its employees covered under the blanket form of bond rather than the individual or schedule form of bond should submit a request to the Board for authority to have the blanket form of bond written.

The Secretary also informed the Board that the State Comptroller's Office and the State Auditor's Office have been working with the bonding companies to develop a criteria which could be applied in all cases where State employees are to be bonded, except those covered by statutory requirements.

The Board approved the work now being carried on by the two departments and requested that a report be prepared as soon as possible to establish a State policy for bonding employees, and that this policy be submitted to the Board for review and approval.

2- In its discussions of several requests submitted for the acquisition of real estate, with improvements, the Board developed the following policy.

All real estate being considered for acquisition that has improvements, particularly a home, must be submitted to the Board for its consideration prior to the signing of the option by the owners of the real estate in question.

The information to support such a request must be similar to that which is submitted with the Option, that is, there should be the usual appraisals and justification for the requested acquisition.

Once the Board has approved the plan, then the Option may be secured from the owners and submitted to the Board for final approval.

3- The Secretary advised the Board that it has been found that the final deficiency payments to be made from Program 11 of the budget of the Board of Public Works (Deficiency Supplementation for Clerks and Registers), as determined from the annual reports of these officials for the fiscal year 1962, will amount to \$25,659.35, after credit of the following items to that Program:

a. Refund of Excess Salary Deficiency Advanced during the 1962 fiscal year over the Actual Deficiency:

Register of Wills for Somerset County	\$ 85.08+
Register of Wills for Calvert County	70.38+
Register of Wills for St. Mary's County	367.15+
Register of Wills for Caroline County	210.62+.

b. Certain uncashed checks on which the Clerk of the Baltimore City Court stopped payment, which will serve to reduce the deficiency payment:

Clerk of the Baltimore City Court	\$255.45+.
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However, after the credit of the above items to this account the balance available for deficiency payments will be \$13,763.36.

The Board approved the transfer of \$10,706.00 from the 1962 General Emergency Fund to Program 11 of the budget of the Board. The Board also approved the payment of

(cont.)

(Board of Public Works-cont.)

Item 3.

\$24,469.36 from the 1962 budget of the Board, Program 11, and \$1,189.99 from the 1963 budget of the Board, Program 11, to cover the deficiency payments due the several Clerks of Court and Registers of Wills for the fourth quarter of the 1962 fiscal year, in the total amount of \$25,659.35.

These payments will be made to:--

Register of Wills for Garrett County	\$ 970.28
Register of Wills for Howard County	1,715.64
Register of Wills for Queen Anne's County	762.97
Clerk of the Circuit Court for Baltimore City	3,006.52
Clerk of the Baltimore City Court	9,682.93
Clerk of the Criminal Court-Baltimore City	5,666.45
Clerk of Circuit Court #2 for Baltimore City	3,854.56.

4. The Board approved the following requests from the office of the Comptroller of the Treasury in connection with the operation of the offices of the Clerks of Court in Baltimore City, as indicated, and authorized the payments requested.

a. "Authority is requested of the Board of Public Works for payment of	\$3,141.85
to cover operation deficiency other than Clerk's salary.	
Gross Deficiency for Fiscal Year of 1962-Circuit Court of Baltimore City	15,141.85
Clerk's Authorized Salary	12,000.00
	\$ 3,141.85.

Memo:

Gross Deficiency	\$15,141.85
Advanced to Clerk during Fiscal Year of 1962	12,135.33
Net Deficiency	\$ 3,006.52.

The payment of the Net Deficiency of \$3,006.52 will restore the Working Fund of \$15,000.00. Advance from General Funds."

b. "Authority is requested of the Board of Public Works for the payment of \$5,761.36	
to cover operating deficiency in salaries of employees, other than	
the Clerk's salary. Circuit Court #2 of Baltimore City.	
Gross deficiency for Fiscal Year of 1962	17,761.36
Clerk's Authorized Salary	12,000.00
Authority requested	\$ 5,761.36

Memo:

Gross Deficiency	\$17,761.36
Advanced to Clerk during Fiscal Year of 1962	13,906.80
Net Deficiency	\$ 3,854.56

The payment of the Net Deficiency of \$3,854.56 will restore the Working Fund of \$10,000.00, Advance from General Funds."

c. "Authority is requested of the Board of Public Works for the payment of \$32,420.08	
to cover operating deficiency other than Clerk's Salary.	
Gross Deficiency of Fiscal Year of 1962-Baltimore City Court.	44,420.08
Clerk's Authorized Salary	12,000.00
Authority Requested	\$32,420.08

Memo:

Gross Deficiency	\$44,420.08
Advanced to Clerk during Fiscal Year of 1962	34,737.15
Net Deficiency	\$ 9,682.93

The payment of the Net Deficiency of \$9,682.93 will restore the Working Fund of \$20,000.00, Advance from General Funds."

d. "Authority is requested of the Board of Public Works for the payment of \$16,378.41	
to cover operation deficiency other than Clerk's Salary.	
Gross Deficiency for Fiscal Year of 1962-Criminal Court of Baltimore City	28,378.41
Clerk's Authorized Salary	12,000.00
Authority requested	\$16,378.41

Memo:

Gross Deficiency	\$28,378.41
Advanced to Clerk during Fiscal year of 1962	22,711.96
Net Deficiency	\$ 5,666.45

The payment of the Net Deficiency of \$5,666.45 will restore the Working Fund of \$13,000.00, Advance from General Funds."

(Board of Public Works)

5- The Secretary advised the Board of payment of the following amounts for 1962 Teacher Training Scholarships from Program 29 of the 1962 budget of the Board of Public Works:

Morgan State College, for 1 student in the second semester	\$ 64.00
University of Maryland, for 1,050 students in spring semester	97,650.00.

6- The Secretary advised the Board of the payment of \$167.00 from Program 18 of the 1963 budget of the Board of Public Works to Calvert Fire Insurance Company. This payment was for a loss in connection with the accident of July 31, 1958 between Joseph Vandegrift, driver of a Military Cargo Truck and Trailer, and one Mrs. Nathalie Emory and Russell H. Fisher. The settlement of the loss in this case was agreed upon by the State Law Department.

7- The Secretary brought to the attention of the Board the Budget Appropriations made to the Board of Public Works for the fiscal year 1963.

The Board authorized the expenditure of the funds in the following appropriations in the same manner as has been done in the past:

Program .01 Administrative Control	\$ 12,256.00
.02 General Emergency Fund	1,000,000.00
.04 Maryland State Firemen's Association	22,500.00
.05 Maryland's Contribution to the Federation of Tax Administrators	1,100.00
.07 The Star Spangled Banner Flag House Association	4,500.00
.08 Peninsula Horticultural Society	500.00
.09 The Cardinal Gibbons Institute	2,000.00
.10 Workmen's Compensation Premium	298,090.00
.11 Deficiency Supplementation for Clerks and Registers	100,000.00
.13 Governor's Commission to Keep Maryland Beautiful	18,000.00
.17 Purchase of Cumulative Supplement to the Annotated Code	5,670.00
.18 Payment of Claims	167.00
.21 Maryland Historical Society	27,500.00
.25 Expenditures in connection with National Defense Education Act	130,000.00
.26 Maryland Civil War Centennial Commission	80,000.00
.29 Free Tuition for State Teacher Education Students at University of Maryland, Maryland State College, and Morgan State College	456,750.00.

The Board requested that the following appropriations be presented for approval as expenditures are found to be necessary from these funds:

Program .16 Baltimore Symphony Orchestra Association	\$ 50,000.00
.22 Baltimore Metropolitan Area Study Commission	50,000.00
.24 Maryland Wing, Civil Air Patrol	20,000.00
.31 Southern Interstate Nuclear Compact	3,927.00
.32 Maryland Historical Trust	1,500.00
.33 Aid to Education	975,000.00
.34 World's Fair Commission	450,000.00
.35 Ocean Beach Protection	20,000.00
.36 Sundry Claims Board	357.00.

8- The Board approved the following requests for which payment was desired from the appropriations in the budget of the Board of Public Works for 1963:

Program .24 Maryland Wing, Civil Air Patrol	\$ 20,000.00
.10 Workmen's Compensation Premium	296,143.48.

BOYS' VILLAGE OF MARYLAND:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Boys' Village of Maryland, with payment to be made from the funds indicated:

John R. Maas, Inc., for Change Order No. 1 to contract for Paving,
Miscellaneous Site Improvements and Street Lighting, approved
May 17, 1962. No fee. (agenda Item C-7) \$ 1,152.30.

General Construction Loan of 1959-Item 71	\$ 17.00
General Construction Loan of 1958-Item 53	1,010.30
General Construction Loan of 1961-Item 63	125.00.

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(Boys' Village of Maryland-cont.)
Contracts approved.

General Construction Loan of 1958-Item 53 -- S. H. Jackson, for shop wiring in Academic Bldg. (Item 14)	\$1,490.00
General Construction Loan of 1959-Item 71 -- Department of Public Improvements, cancellation and return of funds allocated for electrical inspections to the unobligated balance. (Item M-5-D) Credit.	40.00+
General Construction Loan of 1960 - Item 74-Department of Public Improvements, cancellation and return of funds allocated for electrical inspections, to the unobli- gated balance. (Item M-5-D) Credit.	45.00+
General Construction Loan of 1960- Item 78-Department of Public Improvements, cancellation and return of funds allocated for electrical inspections, to the unobli- gated balance. (Item M-5-D) Credit.	135.00+
General Construction Loan of 1961-Item 63 -- Department of Public Improvements, cancellation and return of funds allocated for electrical inspections, to the unobligated balance. (Item M-5-D) Credit.	135.00+.

CENTRAL LAUNDRY:

Upon the recommendation of the Department of Public Improvements, the Board approved the following credits and charges in connection with contracts for the Central Laundry, to the funds indicated.

General Construction Loan of 1958-Item 71 -- Louden Machinery Company, for Change Order No. 1 to contract for exten- sion of existing Monorail to serve 2 Additional Areas, approved on January 3, 1962. No fee. (Item C-14)	\$ 330.00
General Construction Loan of 1958-Item 71 -- Department of Public Improvements, cancellation and return of funds allocated for electrical inspections, to the unobligated balance. (Item M-5-D) Credit.	40.00+.

CLERKS OF THE COURTS:

See: Board of Public Works of these Minutes, Items 3 and 4, pages 437 and 438.

CROWNSVILLE STATE HOSPITAL:

1- The Secretary advised the Board of receipt of information of the following fire damage at Crownsville State Hospital:

June 4, 1962 - "A" Building, Ward 25 - Sleeping Area.
June 7, 1962 - "A" Building, Ward 28- Sleeping Area.
June 17, 1962 - Convalescent Cottage #11, 2nd Floor - Sleeping Area.

As the last fire damage was of an emergency nature, the Board was advised that permission had been given to the hospital to proceed immediately with the necessary repairs. The Board approved this action.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Crownsville State Hospital, with charges and credits to be made to the funds indicated:

J. R. T. Pastering Co., for plastering work in the Superintendent's Residence. (Item 17-B)	\$4,682.00
1962 Budget Program 10.03.03.03-08	\$2,000.00
1963 Budget Program 10.03.03.03-08	2,682.00.
Board of Public Works-Fire Losses State Property Fund, Item 6 -- Department of Public Improvements, cancellation and return of funds allocated for electrical inspections, to the unobligated balance. (agenda Item M-5-D) Credit.	105.00+

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(Crownsville State Hospital-cont.)

2-

1962 Budget Program 10.03.03.03.03-08 --

The Wallace & Gale Co., for repairs to Cafeteria Roof. (17-C) \$3,846.00

General Construction Loan of 1960-Item 45 --

Reliable Contracting Company, Inc., for Change Order #2 to contract for Road Surfacing and Parking Areas, approved November 13, 1961. No fee. (C-11) 220.00

General Construction Loan of 1961-Item 35 --

George H. Schuman Co., Inc., for replacing Steam Line between Buildings "A" and "B", and replacing Condensate Lines in Laundry. No fee. (17-A) 8,390.00.

DEER'S HEAD STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Deer's Head State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1952-Item 23 --

Malone Brothers, for construction of concrete Walkway from rear of New Chapel Building to Main Driveway. (item 12) \$ 339.50.

DEPARTMENT OF CORRECTION:

Upon the recommendation of the Department of Public Improvements, the Board approved the following credit to the funds indicated of the Department of Correction:

General Construction Loan of 1960-Item 90 --

Department of Public Improvements, cancellation and return of funds allocated for electrical inspections, to the unobligated balance. (item M-5-D) Credit. \$ 105.00+.

DEPARTMENT OF FORESTS AND PARKS:

1- The Secretary advised the Board of receipt of information that the fire damage to Chittick House, Patapsco State Park, on February 9, 1962, was repaired by George P. Harman, of Elkridge, Maryland, for \$325.00, which was the amount of the settlement agreed upon by the insurance company. These repairs were to the building proper.

2- See: Board of Public Works, of these Minutes, page 437, as to policy for acquisition of real estate and improvements.

3- Upon the recommendation of Mr. Rennie, the Board tentatively approved request of the Department of Forests and Parks to negotiate agreements with certain vendors for services at Deep Creek, The Rocks and Fort Frederick State Parks, due to the lack of regular concessionaries at these locations.

4- The Department of Public Improvements re-submitted to the Board the request of the Department of Forests and Parks for permission to purchase the property of Charles O. Garrett, containing approximately 5- Acres, for the use of Deep Creek State Park, at a cost of \$14,750.00. This request was originally considered by the Board at its meeting of May 17, 1962, being Item P-6 of the agenda of the Department of Public Improvements for that meeting. Funds would be available from the General Construction Loans of 1953 and 1960.

The Board could see no reason for changing its original recommendation that condemnation proceedings be instituted.

5- The Department of Public Improvements re-submitted the request of the Department of Forests and Parks for permission to purchase the property of Frank S. Kiney and wife, containing approximately 1.97 Acres, more or less (Tract A-31-12 Sheet C of 10), at a cost of \$28,000.00 for the use of Gunpowder River Valley State Park System.

Following a discussion of the additional information which had been submitted to the Department of Public Improvements, the Board approved the acquisition of this property for \$28,000.00, with payment to be made from the General Construction Loan of 1961-Item 22.5.

6- Upon the recommendation of the Department of Public Improvements, agenda Item P-2-F, the Board approved the transfer of the following excess property of the State Roads Commission, located within the take lines of Gunpowder State Park near Hereford, to the Department of Forests and Parks on a debit and credit basis as no funds are

(cont.)

(Dept. of Forests & Parks-cont.)

6-

involved in this transfer:

- a. Part of the former Wilhelm C. Hilse property, containing 8.414 acres, more or less, valued at \$766.71, being Item #30315 on Plat #19546, Contract B-578-28-420, Baltimore-Harrisburg Expressway.
- b. Part of the former Mary Thompson property, containing approximately 37.78 acres, valued at \$3,778.00, being Item #40725 on Plat #18631, Contract B-578-31-420, Baltimore-Harrisburg Expressway.

7- The Board approved Construction Item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1957-Item 45	List 371	\$ 32.18
General Construction Loan of 1960-Item 39	List 390	55.47
Item 40	List 380	444.60
	List 390	26.88
General Construction Loan of 1961-Item 18	List 373	9.00
	List 379	49.50
Item 22	List 373	2.60
Item 27	List 373	243.14
	List 389	114.10
Item 28	List 373	1,220.52
Item 29	List 379	35.10.

8- The Board approved the recommendation of the Department of Public Improvements, agenda Item P-2-H, that condemnation proceedings be instituted for the acquisition of 108 acres, more or less, owned by the Savin Heirs, for the Department of Forests and Parks, Harper's Ferry National Monument. The property is located in Lot T, Maryland Heights, 11th Election District of Washington County. Funds are available in the General Construction Loan of 1952-Item 3.2.

9- The Board approved the recommendation of the Department of Public Improvements, agenda Item P-2-D, that condemnation proceedings be instituted for the acquisition for the Department of Forests and Parks, Patapsco State Park, of 2.235 acres of land in the 2nd Election District of Howard County, owned by Aquilla Fredericks and wife. Funds are available in the General Construction Loan of 1959-Item 24.5.

10- Upon the recommendation of the Department of Public Improvements, the Board approved the following credits and charges to contracts of the Department of Forests and Parks to the funds indicated:

General Construction Loan of 1955-Item 26 --

Cancellation of unused portion of completed project for Marriottsville Recreation Area Development, Falls Picnic Area, and transfer of the cash to the Annuity Bond Fund. (M-5-E) \$ 55.49

General Construction Loan of 1955-Item 26.3 --

Treasurer of Maryland, for cancellation and transfer of unused balance of allotment for Social Security, approved Feb. 11, 1957, to the unallocated balance in the appropriation. (M-7) Credit. 2.95+

General Construction Loan of 1956 --

Item 28.3 - Social Security, to be returned to the unallocated balance in the appropriation. (M-1-A) Credit. 21.44+

Item 30.2 - Salaries, for cancellation and return of unused balance of allotment approved Dec. 11, 1961, to the unallocated balance in the appropriation. (M-1-B) Credit. 87.00+

Item 30.3 - Social Security, for returned allotment (approved Feb. 11, 1957) to the unallocated balance of the appropriation, of the unused funds. (M-1-E) Credit. 13.36+

General Construction Loan of 1959 -

Item 19.4 - Ralph E. Wilson and Son, for surveying approx. 20-25 acres adjacent to pond area at Dan's Mountain, including preparation, surveying, platting and description for deed. (A-1-D) 300.00 Max.

(cont.)

(Dept. of Forests & Parks-cont.)

10.

General Construction Loan of 1959 -

- Item 24.5 - Heirs of John O'Neal and Jane O'Neal Taylor, for land being acquired for Patapsco State Park through condemnation. The case was heard on May 22, 1962 and the Court awarded property to the State. (P-2-G) \$ 600.00
- Item 31.1 - South Point Ferry, in connection with acquisition of Assateague Island. (I-3-A) 10.00
- Frank W. Hales, in connection with acquisition of Assateague Island. (I-3-A) 56.68

Budget Program 1962 - 09.04.00.00 --

- .02-08 - Camp Springs Siding & Roofing Co., for siding and painting of trim for Forestry Supervisor's Residence, Cedarville State Forest. (20-F) 1,450.00
- .04-08 - John R. Hershberger, for replacement of Chimney and Fire Box at Recreation Hall, New Germany Recreation Area. (Item 20-C) 360.00
- M. Baker Robbins and Betty Belle Robbins, his wife; Henry B. Robbins and Elizabeth S. Robbins, his wife; Robbins Land Corp., for approximately 2,524 acres. (P-3) - - -
- Above item, eliminate as this does not pertain to this agency. (P-3-) - - -
- .05-08 - Ernest F. Savage, for exploratory work at Spillway at Herrington Manor Dam, on a low unit price basis. (20-D) 2,000.00max.
- .08-08 - Richard F. Kline, Inc., for paving Parking Area, Fort Frederick State Park. (item 3) 3,780.00
- John R. Moody, for floor, wall and ceiling repairs to Superintendent's Residence, General Smallwood State Park. (20-B) 2,542.00
- Garrett County Roads Department, for surfacing and sealing Parking Lot and Approach Roads, Deep Creek Lake State Park. (20-E) 2,495.00max.

General Construction Loan of 1960 -

- Item 25 - Allotment for land acquisition for Deep Creek Lake State Park. (I-3-F) To Item 25.4. 170.59
- 25.4 - Herbert C. Leighton and Lowell Loomis, for appraisal work for property for Deep Creek Lake State Park. Adella E. McIntire property. (I-3-E) 100.00
- 26.4 - Marine Dynamics, Inc., for installation of Floating Dock at Deep Creek Lake State Park. (item 26) 6,250.00
- 29 - Charles A. Shivoder, Inc., for Change Order #1 to contract approved May 17, 1962 for Concession Building, Elk Neck State Park. No fee. (C-13-A) 344.00
- 29.2 - Salaries, for cancellation and returned to unallocated balance of appropriation of unused balance of allotment approved Dec. 11, 1961. (M-1-G) Credit. 344.00+
- 30 - Cancellation of unused portion of completed project of "Construction of park road and parking areas, etc.-Fort Tonoloway State Park". All work has been accomplished. (M-5-F) Credit. Bonds not to be issued. 60.09+
- 30.2 - Payroll, return of unused balance to the unallocated balance in the appropriation, Item 30. (M-1-F) Credit. 36.23+
- 34 - William E. Gray, for costs involved in relocation and redesign of Concessions Building, Sandy Point State Park. (I-3-D) 1,436.05
- 35 - A. G. Clark, for Change Order #1 to contract approved May 17, 1962 for construction of Comfort Station, New Germany Recreation Area. No fee. (C-13-B) 227.51
- 36.4 - B. George Ballman, for title examination-Alfred W. Spates property, for Seneca Creek State Park. (I-3-B) 125.00
- 37.5 - Roy R. and Etta B. Beard, for 7 acres, 2 rods, 8 perches, (approx. 7-1/2 acres), for South Mountain-Catoctin Watershed Conservation Area. (P-2-C) 300.00
- 39.1 - John J. Brenneman, for emergency repairs at Swallow Falls. (Item 20-A) 347.28

General Construction Loan of 1961 -

- Item 22 - James H. Ludlow Associates, Inc., for additional boundary survey work on approx. 142 acres for Gunpowder River Valley State Park. (A-1-C) 6,589.00max.

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(Dept. of Forests & Parks-10 cont.)

General Construction Loan of 1961 -

Item 22 - Allocations to: Item 22.2-Payroll (M-1-C)	\$2,276.00
Item 22.3-Social Security (M-1-C)	71.00
22.4 - M. Jacqueline McCurdy, for title work for Gunpowder State Park. (I-3-H)	40.00
22.5 - M. Jacqueline McCurdy, for additional settlement fee on Day tract, approved Aug. 8, 1960. (I-3-I)	34.50
M. Jacqueline McCurdy, for settlement fee on Marshall tract, approved Feb. 13, 1962. (I-3-I)	617.42
Carroll L. Kiebler and wife, for 48 acres, more or less, and improvements (Tract A-4-21 Sheet 3 of 10) located off Schroeder Avenue, Perry Hall, Baltimore County. (P-2-A)	28,000.00
Ethel Carrington Haxall, et al, for 68.63 acres and right-of way (Tract A-3-9-, A, B & C-Sheet 3 of 10), adjacent to Big Gunpowder Falls. (P-2-B)	15,750.00
25.4 - W. Ballard Miles, for survey of properties approved for acquisition for Shad Landing Recreation Area, Pocomoke State Forest. (I-3-G)	148.00
26 - H. Reuben Laypoldt and wife, for 14.65 acres, more or less, and improvements, located on Chrome Hill Road, Harford County, for Rocks State Park. (P-5-)	15,000.00
31 - Court award to the State on May 23, 1962 for the Schweers property, under condemnation proceedings. (P-1)	70,000.00
<u>Note:</u> The gift to the State of the Gilman Paul property is contingent upon acquisition of the Schweers property.	
31.5 - William V. Martin, for Court testimony in Schweers condemnation proceedings. Susquehanna State Park. (I-3-C)	200.00

General Construction Loan of 1962-Item 12 --

Allocation to Item 12.4 to be used for Surveyors, Appraisers, Realtors and Title work, for land acquisition for the James Island State Park. (M-1-D)	2,500.00
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DEPARTMENT OF GAME AND INLAND FISH:

Upon the recommendation of the Department of Public Improvements, agenda Item P-3, the Board approved the acquisition of the following property by the Department of Game and Inland Fish from the funds indicated:

1962 Budget Program 3-09.03.00.04-08 (Federal Aid) --

M. Baker Robbins and Betty Belle Robbins, his wife; Henry B. Robbins and Elizabeth S. Robbins, his wife; Robbins Land Corporation, for approx. 2,524 acres of marsh and woodland adjacent to Fishing Bay Wildlife Management Area in Dorchester County. The optionors reserve the muskrat trapping right for a period of 10 years from the date of conveyance of title to the State. The final determination of cost and acreage is to be determined by surveys, with the price being \$20.00 per acre.

DEPARTMENT OF MARYLAND STATE POLICE:

1- The Board approved Construction Item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Maryland State Police:

General Construction Loan of 1959-Item 11	List 24	\$ 66.00.
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2- The Department of Public Improvements submitted the following agenda Item M-4 for the information of the Board.

"Reference is made to Item 25-A and Item 33 of this department's agenda of May 17, 1962 relative to New Sewage Disposal System and Stream Relocation for State Police Barracks "D", Benson. Due to the complications encountered in acquiring an easement for the stream relocation portion of this project, the stream relocation has been abandoned at this time and contract award has been made to Construction Maintenance, Inc. in accordance with the recommendation indicated under Item 33 of this department's agenda of May 17, 1962 at \$12,954.00. At such time as the easement is acquired further study will be given to the stream relocation, with the intent that if it is considered necessary bids will be solicited separately for that phase of the project. The recommendation contained in Item 25-A of the same Agenda is therefore cancelled."

The Board approved the action of the Department of Public Improvements.

(cont.)

(Dept. of Md. St. Police-cont.)

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Maryland State Police to be charged or credited to the funds indicated.

Emjay Engineering and Construction Co., Inc., for relocating the Communications Room to the Basement of "A" Building. No fee. (Item 27)	\$12,089.00
1962 Budget 3-0705.00.01-14	\$8,800.00
1963 Budget 3-07.05.00.01-11	3,289.00.
Budget Program 3-07.05.00.61-61 --	
Department of Public Improvements, for cancellation and return of funds allocated for electrical inspections, to the unobligated balance. (M-5-D) Credit.	\$ 135.00+
1962 Budget Program 3-07.05.00.00 --	
.03.08 - B. W. Hovermill Co., for installing Brown Battleship Linoleum in various areas, Waterloo Barracks. (22-C)	748.00
Charles H. Trust, for interior and exterior Painting at Bel Air Barracks. (22-D)	1,805.00
.03.11 - Textilevania Company, for Flag Pole installation at the Rockville Post. (22-A)	774.00
General Construction Loan of 1961-Item 10 --	
Department of Public Improvements, for cancellation and return of funds allocated for electrical inspections, to the unobligated balance. (M-5-D) Credit.	90.00+
General Construction Loan of 1961-Item 12 --	
Lenderking Metal Products, Inc., for installation of manually operated Adjustable Louver in Boiler Room, Headquarters. (22-B)	493.00 .

DEPARTMENT OF MENTAL HYGIENE:

Upon the recommendation of the Department of Mental Hygiene, through the Department of Public Improvements, the Board approved award of the following contract, payable from the funds indicated:

1963 Budget Program 10.03.01.04-08 --	
Emjay Engineering and Construction Co., Inc., for Change Order #1 to contract for Ventilation of Mental Hygiene Clinic, 2305 North Charles Street, Baltimore, approved April 4, 1962. (C-9)	\$ 350.00 .

DEPARTMENT OF MOTOR VEHICLES:

1- Mr. Rennie presented to the Board a letter which had been received by the Director of the Department of Public Improvements from the Director of the Department of Public Works of Baltimore City, under date of June 25, 1962. The City requested the State to consider the sale or lease of the old building of the Department of Motor Vehicles, in Baltimore.

Mr. Rennie reported that his Committee has already secured the approval of the Board to the location of the Vocational Rehabilitation Division of the State Department of Education in this building; and that they have given tentative approval to the locating of the Commission on Physical Fitness and the Maryland Home Improvements Commission in the same building. He further stated that the Committee has engaged a Consulting Engineer to go over the building to consider the feasibility of transferring the Laboratory facilities of the State Department of Health to this building. It was brought out in the discussion that the State has a very definite need for additional office space.

The Board concurred in this and determined that the building would not be available for sale or lease to the City of Baltimore at this time.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Motor Vehicles, with the charges and credits to be applied to the funds indicated:

General Construction Loan of 1960-Item 6 --	
Ernest F. Streif, Field Engineer I, for allocation to adjust salary to June 30, 1962, under employment authorized Dec. 11, 1961; and allocation for Employer's Share of Social Security. (M-3)	\$ 6.44 \$ 203.92
Joseph F. Hughes & Co., Inc., for Change Order #18 to contract for New Headquarters Building approved Feb. 13, 1961. Fee-Fletcher & Fletcher. (C-16-A)	4,211.10

(cont.)

(Dept. of Motor Vehicles-cont.)

2.

General Construction Loan of 1960-Item 6 --

Joseph F. Hughes & Co., Inc., for Change Order #19 to contract for construction of New Headquarters Building, approved Feb. 13th, 1961. Fee-Fletcher & Fletcher. (C-16-B)	\$3,001.02
Willis D. Witter, Field Engineer II, allocation for salary for period July 1, 1962 - Sept. 30, 1962. (M-5-C)	1,956.83
Willis D. Witter, Field Engineer II, allocation for employer's share of Social Security for above period. (M-5-C)	61.16
Willis D. Witter, Field Engineer II, allocation for travel and incidental expenses for above period. (M-5-C)	300.00
Department of Public Improvements, for cancellation and return of funds allocated for electrical inspections, to the unallocated and unobligated balance. (M-5-D) Credit.	1,075.00+ .

DEPARTMENT OF PUBLIC IMPROVEMENTS:

The Secretary brought to the attention of the Board the Monthly Progress Report of the Construction Division of the Department of Public Improvements covering the month ended May 31, 1962.

The Board ordered the report filed.

DEPARTMENT OF TIDEWATER FISHERIES:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the Department of Tidewater Fisheries, with payment to be made from the funds indicated:

1962 Budget Program 09.02.00.08-08 --

G. A. Crandall, Inc., for extension of Breakwater at Matapeake Harbor. No fee. (Item 2)	\$55,939.68 .
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EASTERN SHORE STATE HOSPITAL:

1- Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits to funds of the Eastern Shore State Hospital as indicated.

1962 Budget Program 10.03.04.00 --

.03-08 - Department of Public Improvements, for cancellation and return of funds allocated for electrical inspections to the unobligated balance. (M-5-D) Credit.	\$ 50.00+
.03-14 - Cook and Son, for Paving of driveway to Superintendent's Residence. (Item 18-A)	1,850.00
Chas. E. Brohawn & Bros., Inc., for screened porch to the new Superintendent's Residence. (18-B)	3,190.00 .

2- Mr. Backhaus advised the Board, in agenda Item M-5-E, that all of the work under the following appropriation has been accomplished, acknowledgement has been received, and requested that the unused portion of the completed project be cancelled and the cash transferred to the Annuity Bond Fund:

General Construction Loan of 1955 - Item 61

"Boiler and appurtenances"	\$1,138.41 .
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The Board approved this transfer.

3- Mr. Backhaus advised the Board, in agenda Item M-5-F, that all of the work under the following appropriation has been accomplished, acknowledgement has been received, and requested that the unused portion of the completed project be cancelled:

General Construction Loan of 1959 - Item 43

"Equipment and furnishings for Geriatrics Building"	\$ 316.81 .
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FIDELITY BONDS:

See: Board of Public Works, of these Minutes, page 437.

GENERAL EMERGENCY FUND:

1- The Board approved the following allocations from the 1962 General Emergency Fund, requests for which were submitted by:

a. The agenda of the Secretary:-

Board of Public Works - \$10,706.00, supplementing the appropriation in Program 06.03.00.11 (Deficiency payments to Clerks and Registers).

(cont.)

(General Emergency Fund-cont.)
1-1962 Fund

b. The agenda of the Department of Budget and Procurement:-

Maryland Home Improvement Commission - \$1,317.00, to cover salaries for the month of June 1962. This Commission was created by Chapter 133 of the Acts of 1962. Funds for the fiscal year 1963 were allocated at the meeting of June 11, 1962. (07.45.00.01)

c. The agenda of the Department of Public Improvements:-

Board of Public Works - \$100.62, for Change Order #1 to contract with Thomas E. Carroll & Son, Inc., in connection with improvements to Battle Acre Monument. (06.03.00.12-08)

2- The Board approved the recommendation of the Department of Budget and Procurement for cancellation of the previously approved allotments from the 1962 fiscal year General Emergency Fund which experience has proved unnecessary.

May 15, 1961	State Department of Assessments and Taxation	\$ 9,353.00
Sept. 19, 1961	Towson State Teachers College	3,494.00
Nov. 13, 1961	Department of Forests and Parks	9,701.00
Jan. 3, 1962	State Department of Public Welfare	1,650.00
" " "	Maryland Penitentiary	3,000.00
Feb. 13, 1962	State Office Building-Baltimore	1,087.00
" " "	St. Mary's Seminary Junior College	2,150.00
March 16, 1962	Military Department	80,000.00
May 17, 1962	Comptroller of the Treasury	1,265.00

Also, at its meeting of January 3, 1962 the Board approved an allotment in the amount of \$30,000.00 to establish an Indemnity Fund for possible damage to Oyster Beds in connection with dredging in the Wicomico River by the U. S. Corps of Engineers. As these funds were not required in the 1962 fiscal year, the Board approved a transfer of the previous authority to the 1963 fiscal year General Emergency Fund.

3- The Board approved the following allocations from the 1963 General Emergency Fund, the requests for which were submitted by:

a. The agenda of the Secretary:-

State Department of Education - \$10,000.00, for indexing the Maryland Historical Magazine of the Maryland Historical Society.

State Planning Department - \$10,000.00, to carry out the provisions of Senate Joint Resolution #14 passed by the 1962 General Assembly, relating to the developments near the Gunpowder River as they may effect the State Park.

b. The agenda of the Department of Public Improvements:-

St. Mary's Seminary Junior College - \$3,700.00, to supplement funds available for work and equipment of the Southern Maryland Electric Co-Operative, Inc. in changing the metering for the school. This allotment is to be reimbursed from budgetary surplus if available. (13.03.00.04-08)

GENERAL PUBLIC JUNIOR OR COMMUNITY COLLEGE CONSTRUCTION LOAN OF 1961:

1- The Board approved Item M-5-A of the agenda of the Department of Public Improvements relating to the General Public Junior or Community College Construction Loans of 1961 and 1962 and the Architectural-Engineering fee for these projects, as follows:

"With reference to the General Public Junior or Community College Construction Loans the formula for State participation is limited to a maximum 50% contribution based upon \$4,000.00 per pupil. Appointment of Architects and the choice of contract and fee for the Architect is a prerogative of the County or Baltimore City. Inasmuch as these fees are a portion of the cost of the project, approval of the Board of Public Works is requested to the policy that the maximum \$4,000.00 per pupil used in the State's contribution formula may not include more than 6% of the contract cost for Architectural-Engineering fee."

The Board approved the following for inclusion in Paragraph 8 of the "Procedure for the Administration of the General Public Junior or Community College Construction Loans of 1961 and 1962", which was approved by the Board at its meeting of June 11, 1962:

"However, inasmuch as the fees for the Architects are a portion of the cost of the project the maximum \$4,000.00 per pupil used in the State's contribution formula may not include more than 6% of the contract cost for the Architectural-Engineering fee."

(cont.)

(General Public Junior or Community College)
Construction Loan of 1961.

2- The Board took the following action on requests submitted under the provisions of the General Public Junior or Community College Construction Loan of 1961 (Chapter 373 of the Acts of 1961) and the procedure established for administering this Loan.

a. Catonsville Community College - CC-621: (agenda Item M-8-D)

Upon the recommendation of the State Board of Education and the Department of Public Improvements, the Board approved:

1. The allocation of \$250,000.00 to Catonsville Community College from this Loan.
2. The use of approximately 100 acres south of the intersection of Rolling Road and Bloomsbury Avenue, on the property formerly known as Hilton Farms, as a site for the various activities of the Catonsville Community College.
3. The appointment of the firm of Hopkins and Pfeiffer as Architects for the preparation of plans and specifications for the proposed College.

b. Montgomery Junior College-Rockville Campus - CC-622: (agenda Item M-8-B)

Upon the recommendation of the State Board of Education and the Department of Public Improvements, the Board approved:

1. The allocation of \$568,500.00 to the Montgomery Junior College-Rockville Campus from this Loan.
2. The use of approximately 88 acres in the Rockville area as the site for the Montgomery Junior College-Rockville Campus. It was stated that the City of Rockville plans to acquire approximately 14 acres of adjacent stream and valley property as park land to give openness to the site. Also, that the major portion of the site has already been acquired by the County.
3. The appointment of the firm of McLeod and Ferrara as Architects for the development of the proposed College.

c. Baltimore Junior College - CC-623: (agenda Item M-8-A)

Upon the recommendation of the State Board of Education and the Department of Public Improvements, the Board approved:

1. The allocation of \$2,000,000.00 to the Baltimore Junior College from this Loan.

d. Montgomery Junior College-Takoma Park Campus:-CC-624: (Agenda Item M-8-C)

Upon the recommendation of the State Board of Education and the Department of Public Improvements, the Board approved:

1. The allocation of \$175,000.00 to the Montgomery Junior College-Takoma Park Campus from this Loan.
2. The use of slightly more than seven (7) acres in Takoma Park as the site for Montgomery Junior College-Takoma Park Campus. This is the former Bliss Electrical School property, which was acquired by Montgomery County in 1950. The County will construct an addition to the Library Building and a new Gymnasium.
3. Appointment of the firm of McLeod and Farrara as Architects for the new Gymnasium, and the firm of Stann and Hilheary as Architects for the addition to the Library for this College.

e. Essex Community College - CC-625: (agenda Item M-8-E)

Upon the recommendation of the State Board of Education and the Department of Public Improvements, the Board approved:

1. The allocation of \$214,000.00 to the Essex Community College from this Loan.

LEASES:

1- Mr. Rennie advised the Board that the State Roads Commission has authorized an extension of the department's present lease with Beltway Plaza, Inc., as Lessor, for office space on the top floor of the Beltway Plaza Building, Towson, Maryland, for one year from September 1, 1962, at an annual rental of \$5,169.75.

The Board approved an extension of this lease.

(cont.)

(Leases)

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases for the agencies indicated:

Comptroller of the Treasury - renewal lease with Calvin P. Bartlett, Agent, as Lessor, for space on the 9th floor of International Office Building, 1319 F Street, N.W., Washington, D.C., for a term of three years from July 1, 1962, at an annual rental of \$3,375.00.

State Department of Education - renewal lease with the Board of Education and the County Commissioners of Kent County, as Lessor, for space on the second floor of the Board of Education Building, Chestertown, Maryland, for a term of one year from July 1, 1962, at an annual rental of \$660.00.

State Department of Education - renewal lease with the County Commissioners of Allegany County, as Lessor, for space on the second floor of the County Building, Union Street, Cumberland, Maryland, for a term of one year from July 1, 1962, at an annual rental of \$360.00.

State Department of Education - renewal lease with W. Charles Stevens, as Lessor, for space on the second floor of building on the northwest corner of Goldsborough and Harrison Streets, Easton, Maryland, for a term of one year from July 1, 1962, at an annual rental of \$720.00.

State Department of Education - renewal lease with the Board of Education of Frederick County, as Lessor, for space on the first floor of the Board of Education Building, Frederick, Maryland, for a term of one year from July 1, 1962, at an annual rental of \$360.00.

State Department of Education - new lease with John C. Walker III and Glenn J. Koepenick, as Lessor, covering space on the first floor of 114 Commerce Lane, Rockville, Maryland, for a term of two years from July 1, 1962, at an annual rental of \$3,510.00. This lease of space replaces that for 26 South Perry Street, Rockville.

Department of Employment Security - renewal lease with Ventures, Inc., as Lessor, for space in Rooms 101, 102 and 103 of 7801 Woodmont Avenue, Bethesda, Maryland, for a term of one year from September 1, 1962, at an annual rental of \$6,180.00.

Department of Forests and Parks - renewal lease with Carlisle F. Cook, as Lessor, for space at 503 Main Street, Laurel, Maryland, for a term of one year from July 1, 1962, at an annual rental of \$1,140.00.

State Law Department-Division of Securities - new lease with Ten Light Street Corporation, as Lessor, for space in offices Nos. 1330 and 1331, Maryland National Bank Building, Baltimore, Maryland, on a monthly basis beginning July 1, 1962, at a monthly rental of \$125.00.

State Roads Commission, as Lessor - new lease with Roscoe Hannigan, as Lessee, covering land on the east side of Baltimore-Harrisburg Expressway, north of Stablers Church Road, south of Downs Road, Baltimore County, Maryland, for a term of three years from April 1, 1962. There is no rental charge for the first year; for the second year, \$5.00 per acre tilled or cultivated; for the third year, \$8.00 per acre tilled or cultivated.

State Roads Commission, as Lessor - renewal lease with Lee M. and Thelma L. McGee, as Lessee, covering commercial premises at 4701 Annapolis Road, Bladensburg, Maryland, for a term of one year from July 1, 1962, at an annual rental of \$2,100.00.

3- The Board approved execution of the following leases which have been negotiated by the State Roads Commission, as Lessor, for a term of one month from the dates listed and then to continue on a monthly basis:

<u>Lessee</u>	<u>Location</u>	<u>Annual Rental</u>	<u>Effective Date</u>
Bartley - Ellis	Premises on RFD #5, Bowling Green	\$1,020	6/1/62
Delawder - Lester C.	316 Emily St., Cumberland	600	6/1/62
Flanagan - Wm. R.	119 Paca St., Cumberland	300	6/1/62
Hare - Mrs. Janet	223 S. Smallwood St., Cumberland	300	5/1/62
Humbertson - James L.	533 Central Ave., Cumberland (Apt)	480	6/1/62
Jones - Edward P.	Premises-Pershing Dr., Bowling Grn.	1080	7/1/62
Dell - Raymond E.	Premises in Union Bridge	720	5/11/62
Stemple - Clarence G.	Premises, north side of Md. Rt. 31, Westminster	420	5/1/62
Wern - Gomer	Premises, Middleburg Rd., Union Bridge	600	6/1/62
Gosnell - Eugene A.	Premises, east side of Md. Rt. 32, near Sykesville	900	5/1/62

MARYLAND CHILDREN'S CENTER:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Maryland Children's Center, with payment to be made from the funds indicated:

1962 Budget Program 11.01.10.00 -

.04-08 - Blair Brothers, for Painting in the Main Building. (15-B)	\$3,402.00
Ridgeway Electric Co., Inc., for electrical repairs and installation of new electrical receptacles. (15-C)	250.00
.06-11 - Conner Manufacturing Co., for installing Blackout Shades and 3 pair of Draperies in Classroom and Gymnasium. (Item 15-A)	453.95.

MARYLAND CIVIL WAR CENTENNIAL COMMISSION:

The Secretary submitted to the Board a letter, dated June 19, 1962, received from the Maryland Civil War Centennial Commission with statements covering the funds advanced to the Commission up to June 30, 1962, and the estimated requirements for the third quarter of the calendar year 1962.

After consideration of these statements, the Board approved an advance of \$30,400 to the Commission for the third quarter of 1962 from Budget Program 06.03.00.00.

MARYLAND HOUSE OF CORRECTION:

1- The Board approved request of the Maryland House of Correction for permission to use \$120.45 from Item 11 of the Board of Public Works-Fire Losses State Property Fund for the purchase of 219 pairs of Shorts, these funds being available from the fire loss of December 21, 1961.

2- The Board approved Construction Item 13 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland House of Correction:

Board of Public Works-Fire Losses State Property		
Fund-Item 11	List 2	\$ 120.45.

3- In accordance with the provisions of Section 6 of the various General Construction Loan Laws from 1957 through 1961, the Department of Public Improvements submitted, in agenda Item M-5-B, a listing of the appropriation with unencumbered balances remaining. The Board accepted this report.

General Construction Loan of 1961 -

Item 77 - "Supplementary appropriation for the
replacement of cell fronts" .

4- Upon the recommendation of the Department of Public Improvements, the Board approved the following credit to contract of the Maryland House of Correction, to the funds indicated:

General Construction Loan of 1960-Item 94 --

Department of Public Improvements, for cancellation and return of funds allocated for electrical inspections. to the unobligated balance. (M-5-D) Credit.	\$ 95.00+ .
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MARYLAND PENITENTIARY:

Upon the recommendation of the Department of Public Improvements, the Board approved the following credit to contract of the Maryland Penitentiary, to the funds indicated:

State Use Industries-Fund #770 --

Department of Public Improvements, for cancellation and return of funds allocated for electrical inspections, to the unob- ligated balance. (M-5-D) Credit.	\$ 90.00+ .
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MARYLAND INSTITUTION FOR MEN: (Formerly Maryland State Reformatory for Males)

1- The Board approved Construction Items 3 and 15 of the agenda of the Department of Budget and Procurement, covering the following expenditures and award of contract for the Maryland Institution for Men:

General Construction Loan of 1955-Item 110	List 5	\$ 79.79
General Construction Loan of 1959-Item 86 --		
Dorr-Oliver, Inc., for one clarifier (used in sewage treatment).		5,871.00

(cont.)

(Maryland Institution for Men)

2- Upon the recommendation of the Department of Public Improvements, the Board approved payment of the following invoice by the Maryland Institution for Men from the funds indicated:

General Construction Loan of 1959-Item 85 --

Department of Correction-Headquarters, for postaged used in connection with the ground-breaking ceremony for the new institution. (I-4-)

\$ 20.00 .

MARYLAND SCHOOL FOR THE DEAF:

1- The Board approved Construction Item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland School for the Deaf:

General Construction Loan of 1960-Item 102

List 89

\$ 395.00.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland School for the Deaf, with payment to be made from the funds indicated:

1962 Budget Program 13.01.00.04-08 --

Frederick Painting & Decorating Co., for work at the Gymnasium-Vocational Building and the Superintendent's Residence. (Item 10)

\$1,995.00.

MARYLAND TRAINING SCHOOL FOR BOYS:

1- The Board approved Construction Item 11 of the agenda of the Department of Budget and Procurement covering the following expenditures by Maryland Training School for Boys, from the funds indicated:

General Construction Loan of 1960-Item 81

List 18

\$ 126.10.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Maryland Training School for Boys, with payment to be made from the funds indicated:

General Construction Loan of 1960-Item 83 --

Maryland Fence Manufacturing Co., Inc., for construction of baseball, backstop and fencing at Athletic Field. (16)

\$3,321.60

E & J Kibler, for Change Order #3 to contract for Athletic Field construction, approved Sept. 19, 1961. Fee applies to Maryland Surveying and Engineering Co., Inc. (C-8)

200.00 .

MARYLAND TUBERCULOSIS HOSPITALS:

1- Victor Cullen State Hospital - Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Victor Cullen State Hospital, with payment to be made from the funds indicated:

1962 Budget Program 10.01.11.03-08 --

Richard F. Kline, Inc., for resurfacing a Roadway Pavement (11)

\$6,900.00.

2- Mt. Wilson State Hospital - Upon the recommendation of the Department of Public Improvements the Board approved award of the following contract for Mt. Wilson State Hospital, with payment to be made from the funds indicated:

1962 Budget Program 11-10.01.10.25 --

American-Standard Industrial Division, for balancing the fan on No. 1 Boiler to remove vibrations. (I-1)

\$ 169.19.

3- Pine Bluff State Hospital - Upon the recommendation of the Department of Public Improvements, agenda Item P-6, the Board approved execution of a Right-of-Way Agreement with the Eastern Shore Public Service Company of Maryland and the Chesapeake and Potomac Telephone Company of Maryland relating property of Pine Bluff State Hospital. This Agreement grants permission for the placing of 1 pole and 1 anchor guy on the hospital property along Riverside Drive, 250-ft. south from the point of intersection of the north line of the hospital drive with the west line of Riverside Drive to make service available to new homes being constructed on the east side of Riverside Drive.

MARYLAND WORKSHOP FOR THE BLIND:

See: State Office Buildings-Baltimore, of these Minutes, relating to Canteen for the old Department of Motor Vehicles Building, Baltimore.

MILITARY DEPARTMENT:

1- The Board approved Construction Item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Military Department:

General Construction Loan of 1957-Item 8	List 72	\$ 3.14.
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2- At its meeting of January 3, 1962, the Board approved purchase by the Military Department of the Ragonese property for the site of the new Medical Battalion Armory, at a cost of \$75,645.00. Of this amount \$75,000 was the purchase price and \$645.00 was the amount advanced to the State Law Department for settlement costs.

Mr. Backhaus, through agenda Item M-2, today advised the Board that the settlement costs amounted to \$178.85 and that of the original allocation for this the amount of \$466.15 has been returned to the State Treasury for credit to the General Construction Loan of 1960-Item 10.

3- Upon the recommendation of the Department of Public Improvements the Board approved award of the following contracts by the Military Department, with payment to be made from the funds indicated:

1962 Budget Program 07.03.00.03-08 --

Baltimore Asbestos Co., for Pointing of Towers at the Hagerstown Armory. (21-A)	\$ 100.00
R. B. Wilson, Inc., for Alterations at the Centreville Armory. (21-B)	7,289.00

1963 Budget Program 07.03.00.03-08 --

The Baltimore Asbestos Co., for Change Order #1 to contract for new Roof and Repairs to Hagerstown Armory, approved March 16, 1962. (C-15)	48.10
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General Construction Loan of 1959-Item 4 --

Cancellation of unused portion of completed project, as all work under the appropriation has been accomplished and acknowledgment has been received. (M-5-F) Credit. Bonds not to be issued.	713.25+
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General Construction Loan of 1960-Item 8 --

Superior Painting Co., for painting interior Hangar Doors and Flag Pole, 104th Tactical-Fighter Squadron, Martin Airport. (21-C)	392.00 .
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MISCELLANEOUS:

1- The Secretary advised the Board of receipt of \$50.00 from Dr. Carl P. Russell in payment of rent for July, 1962, for 17 State Circle, Annapolis, which is a part of the former Brooksby-Shaw property now owned by the State. This payment was credited to the General Fund Revenues of the State.

2- Mrs. Charles C. Jones, Chairman of the Citizens' Committee on Sewage Disposal, of Havre de Grace, Maryland, had petitioned the Board for a hearing in connection with the location of a sewage disposal plant in the Town of Havre de Grace. Appearing before the Board were:

Mrs. Charles C. Jones
 Mr. A. Freeborn Brown, Attorney for the Committee
 Hon. J. C. Vancherie, Mayor of Havre de Grace, and Fifty Citizens of Havre de Grace and adjoining areas.
 Mr. Robert M. Brown, Chief, Bureau of Environmental Hygiene, of the State Department of Health
 Mr. J. R. McComas, Chief, Sanitary Engineering Division, of the State Department of Health, and
 Hon. Werner Buchal, Mayor of Bel Air, Maryland.

Mr. A. Freeborn Brown spoke for the Citizens Committee and in a rather lengthy statement pointed out that in the opinion of the Committee the location of the Sewerage Treatment Plant, as recommended by Mr. R. T. Regester, Consulting Engineer, would work a hardship upon the citizens of the town in that it would reduce property values and give off an obnoxious odor around the City Park and the City Hospital.

Mayor Vancherie stated that he was in complete accord with everything that Mr. Brown had said.

Mayor Buchal stated that his people were familiar with the problem and that in 1960 the County employed the firm of Whitman, Requardt & Associates, Consulting Engineer, who recommended that the sewerage problem be treated as a County problem.

(cont.)

(Miscellaneous-cont.)

2-

Mr. Robert M. Brown stated that the State Department of Health has been working since the early 1940's to have the sewerage treatment plant constructed in the Town of Havre de Grace. The community responded and a study was undertaken, but it was later abandoned. In the 1950's the community informed the State Department of Health that it did not intend to proceed with the construction of the sewage treatment plant. Subsequently the State Department of Health, upon advice of the Attorney General, took legal action.

Prior to the trial the community officials agreed to proceed and engaged Mr. Regester as their Engineer. About a year and a half ago the town officials approached the State Department of Health and applied for Federal and State funds for this project. The town was found to qualify and \$200,000.00 was made available to Project WPC-MD-42 from the Sewage Treatment Plant Loan of 1957. Mr. Regester submitted his report to the community and the conflict within the town as to location has been going on ever since. Mr. Brown further stated that the State Department of Health was not a part of the conflict, but rather was interested to see that the job was done.

Mr. Brown also stated that the report of Whitman, Requardt & Associates, while in the hands of the County officials, has not yet been adopted because the County officials have not determined the method for financing the plan. A copy of this report was made available for the files of the Board of Public Works.

After further discussion, it was concluded that while the Board has no power to interfere with the community problem of locating the sewage treatment plant, it was definitely concerned that the requirements of the State Department of Health in connection with the treatment of sewage should be complied with. It was the feeling of the Board that this problem should be considered not only by the community of Havre de Grace but also by the County Government. The Secretary was instructed to write to the County Government and suggest that the problem be worked out at the County level. The State is willing to cooperate in any way it can and the Board will be glad to hear from the County if they can be of any service.

3- The Secretary brought to the attention of the Board a copy, dated June 7, 1962, of the new Wage and Working Agreement between the Baltimore Builders Chapter of the Associated General Contractors of America, Inc. and Local Union 101 of the United Brotherhood of Carpenters and Joiners of America, Carpenters, Millwrights & Pile Drivers in the Baltimore area (as outlined under Article III) covering wages from May 2, 1962 through March 31, 1964.

The Board ordered the report filed.

4- The Board considered letter, dated May 7, 1962, written to Governor Tawes by the Secretary of Health, Education and Welfare of the Federal Government relative to the concurrent jurisdiction of the property in Baltimore County which is the site of the Social Security Building.

The Board approved acceptance by the Governor of this Notice of concurrent jurisdiction as set forth in the aforementioned letter, which follows in part,

"Notice is hereby given in accordance with the requirements of 54 Stat. 1084 (1940) (40 U.S.C. 255 (1958)) of the acceptance on behalf of the United States of America of concurrent jurisdiction, ceded by the State of Maryland to the United States of America by Sections 28 and 47, Article 96, Annotated Code of Maryland (1957 Ed.), over the three tracts of land in Baltimore County, Maryland, acquired as a site for the headquarters of the Bureau of Old-Age and Survivors Insurance, Social Security Administration, U. S. Department of Health, Education, and Welfare, which land is more particularly bounded and described as follows:"

"Parcel 1 - Title to said land vested in the United States on July 5, 1955, the date of the deed of the land to the United States and the recording of the deed. A copy of the deed is filed in the office of the Clerk of the Circuit Court for Baltimore County, Maryland (Liber G.L.B. No. 2728 folio 90, one of the land records of Baltimore County.).

"Parcel II - Title to said land vested in the United States on November 7, 1957, the date of the filing in the United States District Court for the District of Maryland of a Declaration of Taking with respect to said land. A copy of the judgment, as amended, on said Declaration of Taking was filed in the office of the Clerk of the Circuit Court for Baltimore County, Maryland (Liber G.L.B. No. 3268, folio 419, one of the Land Records of Baltimore County).

(cont.)

(Miscellaneous-cont.)

4-

"Parcel III - Title to said land vested in the United States on November 7, 1957, the date of the filing in the United States District Court for the District of Maryland of a Declaration of Taking with respect to said land. A copy of the judgment, as amended, on said Declaration of Taking was filed in the office of the Clerk of the Circuit Court for Baltimore County, Maryland (Liber G.L.B. No. 3268, folio 419, one of the Land Records of Baltimore County)."

It is understood that this acceptance by the United States of America of concurrent jurisdiction does not impair the legal authority or responsibility of the State of Maryland, or any political subdivision, agent or instrumentality thereof, with respect to the aforementioned three parcels of land.

5- The Secretary presented to the Board a letter, dated June 29, 1962, received from Mr. John B. Funk, Chairman-Director of the State Roads Commission, relating to the reconstruction of the Boardwalk at Ocean City, Maryland. At its meeting of April 4, 1962 the Board approved award of four contracts in the total low bid of \$396,098.80.

Mr. Funk advised the Board that the final cost of these contracts has been determined to be:

Contract No. BW-420-112 - C. J. Langenfelder & Sons	\$ 69,682.79
Contract No. BW-421-112 - Allied Contractors	126,825.16
Contract No. BW-422-112 - Whiting Turner	110,365.10
Contract No. BW-423-112 - Scott & Wimbrow	86,833.62.

The Board accepted this report from Mr. Funk and authorized payments to be made accordingly from the funds appropriated in the budget of the Board of Public Works for this purpose, by the General Assembly at its 1962 Special Session.

6- Mr. Sterling Noel, Managing Editor, and Mr. Roland Bourbeau, of the Baltimore News-Post, appeared before the Board and stated that the Baltimore News-Post is developing a project which is in the nature of a survey and which will deal with the "Growth Explosion in the State of Maryland".

Mr. Bourbeau stated that never before has the total picture of the growth of the State of Maryland been presented to the people. The publication, to be released with the Sunday paper in September and tied-in with the completion of the new facility being constructed by the Baltimore News-Post and Sunday American, will be called "New Horizons" and cover such topics as the World Port, Finance, the Charles and Civic Centers, Inc., etc. One specific section will be dedicated to the government of the State of Maryland. Mr. Bourbeau asked that the State participate in this project and take a two-age advertisement at a cost of \$4,345.00.

The Board indicated its interest in the project. However, it was the opinion of the Board that the State had never before participated in such a project. It was recommended that the problem be referred to Mr. Rennie and the Department of Economic Development for such action as might be necessary.

7- Upon the recommendation of the Department of Public Improvements, the Board authorized execution of Change Order #1 to the contract with Thomas E. Carroll & Son, Inc. for Improvements to Battle Acre Monument, the original contract having been approved March 16, 1962. Payment is to be made from the 1962 budget of the Board of Public Works from funds to be transferred from the General Emergency Fund to Program 12 of the budget of the Board. (agenda Item C-1-B)

MONTROSE SCHOOL FOR GIRLS:

1- The Board approved Construction Item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Montrose School for Girls:

General Construction Loan of 1958-Item 58	List 93	\$ 647.58
	List 96	719.91 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved the following credit to contract of Montrose School for Girls, to the funds indicated:

1962 Budget Program 11.01.05.04-08 --

Department of Public Improvements, for cancellation and return of funds allocated for electrical inspections, to the unobligated balance. Credit. (M-5-D)	\$ 85.00+.
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MORGAN STATE COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits for contracts of Morgan State College to the funds indicated:

Leimbach Construction Corporation, for construction of Men's Residence Hall, under the Base Bid only. Fee applies to Albert I. Cassell. (Item 24)	\$933,500.00
\$900,000 - Federal College Housing Loan (HHFA Project CH-MD-22 (D))	
33,500 - Dormitory Construction Fund of Morgan State College.	
Federal Funds --	
Department of Public Improvements, for cancellation and return of funds allocated for electrical inspections, to the unobligated balance. (M-5-D) Credit.	180.00+
Department of Public Improvements, for cancellation and return of funds allocated for electrical inspections, to the unobligated balance. (M-5-D) Credit.	
General Construction Loan of 1961 - Item 94	290.00+
General Construction Loan of 1961 - Item 95	180.00+ .

NEW YORK WORLD'S FAIR OF 1964-1965:

On June 14, 1962, the members of the Board executed the Agreement of Participation between the New York World's Fair 1964-1965 Corporation and the State of Maryland covering Maryland's participation in the 1964-1965 Fair. At today's meeting the Secretary advised the Board this Agreement was ratified by the Executive Committee of the Fair Corporation on July 11, 1962, and copy of such ratification was furnished for the files of the Board of Public Works.

PATUXENT INSTITUTION:

1- The Board approved Construction Item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Patuxent Institution:

General Construction Loan of 1960-Item 92	List 25	\$1,608.36 .
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2- Upon the recommendation of the Department of Public Improvements, the Board approved the following credit to contract of Patuxent Institution, to the funds indicated:

General Construction Loan of 1961-Item 71		
Department of Public Improvements, for cancellation and return of funds allocated for electrical inspections, to the unobligated balance. (M-5-D) Credit.		\$ 80.00+ .

THE CLIFTON T. PERKINS STATE HOSPITAL:

1- The Secretary advised the Board of receipt of information of fire damage at The Clifton T. Perkins State Hospital on June 27, 1962, in the Main Building-Ward 7.

2- The Board approved Construction Item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures by The Clifton T. Perkins State Hospital:

General Construction Loan of 1958 - Item 19	List 86	\$ 785.00.
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3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Clifton T. Perkins State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1958-Item 19 --		
Baltimore Sound Engineering, for complete Intercommunication Program Sound System. No fee applies. (Item 19)		\$1,469.00 .

REGISTERS OF WILLS:

1- See, Board of Public Works, of these Minutes, Items 3 and 4, pages 437 and 438.

2- The Secretary brought to the attention of the Board a request of the Register of Wills for Anne Arundel County for permission to write-off as uncollectible various amounts due from Estates in a total amount of \$488.94, with all of the accounts being prior to 1956 - as set forth in the list attached to this request.

The Board approved the writing-off of these accounts.

ROSEWOOD STATE HOSPITAL: (formerly Rosewood State Training School)

1- The Secretary advised the Board of receipt of information of fire damage which occurred at Rosewood State Hospital on June 25, 1962, in the Lane Building, Volunteer Lounge.

2- Up on the recommendation of the Department of Public Improvements, the Board approved the following charges and credits to contracts of Rosewood State Hospital, in the funds indicated:

1962 Budget Program 10.03.05.08-08 --	
Department of Public Improvements, for cancellation and return of funds allocated for electrical inspections, to the unobligated balance. Credit. (M-5-D)	\$ 15.00+
General Construction Loan of 1960-Item 52 --	
Commercial Contractors, Inc., for Change Order #4 to contract for Alterations and Improvements to 14 Buildings approved Dec. 11, 1961. Fee applies to Stack, Cohen & Purdy. (C-10)	448.44
Department of Public Improvements, for cancellation and return of funds allocated for electrical inspections, to the unobligated fund balance. Credit. (M-5-D)	25.00+.

ST. MARY'S SEMINARY JUNIOR COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for St. Mary's Seminary Junior College, with payment to be made from the funds indicated:

Budget Program 13.03.00.04-08 (1963) --	
Southern Maryland Electric Co-Operative, Inc., for work and purchase of equipment to permit change in metering for electricity. Final costs to be reported at a later date. (5-B)	\$6,500.00 max.
A. L. Meyett & Son, Inc., for Change Order #1 to contract for flashing repair and replacement for Arundel Hall, approved Feb. 13, 1962. (C-3)	200.00
Budget Program 13.03.00.04-08 (1962) --	
Bay Electric Co., Inc., for alterations to Electric Distribution System under Base Bid and Alt. #2. (5-A)	5,500.00 .

SEWAGE TREATMENT PLANT LOAN OF 1957:

1- The Secretary presented request of the State Department of Health, dated June 12, 1962 for authority to revert the following balance to the unallocated balance of the Sewage Treatment Plant Loan of 1957:-

Project WPC-MD-44 -- Wicomico Urban Services Commission, Riverside Sewer Service District	\$13,372.40 .
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The Board approved this request.

2- The Secretary presented to the Board several applications which had been submitted to the State Department of Health, and recommended by that Department, under the provisions of Chapter 741, Section 5, of the Acts of 1957 and as amended by Chapter 25 of the Acts of 1960, by various agencies for the allocation of funds from the Sewage Treatment Plant Loan of 1957, to supplement monies being provided by the agency and the United States.

After due consideration of these applications, the Board approved the following allocations from this Loan, based upon the figures submitted to the State Department of Health:

City of Baltimore, for Project WPC-MD-56, being		
Baltimore City Sewerage Contract 491:-	State Grant	\$115,500.00
	Federal Grant	115,500.00
	Estimated Cost	462,000.00
Howard County Metropolitan Commission, for Project		
WPC-MD-58, Sewerage-Dorsey-Part B.	State Grant	6,600.00
	Federal Grant	6,600.00
	Estimated Cost	421,400.00

(cont.)

(Sewage Treatment Plant Loan of 1957-cont.)

2-

Washington Suburban Sanitary Commission, for Project
WPC-MD-60, Rock Creek Relief Sewer.

State Grant	\$240,000.00
Federal Grant	240,000.00
Estimated Cost	960,000.00

Washington Suburban Sanitary Commission, for
Project WPC-MD-61, Oxon Run Relief Sewer

State Grant	25,285.00
Federal Grant	25,285.00
Estimated Cost	102,408.00

SPRINGFIELD STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits to contracts for Springfield State Hospital, in the funds indicated:

1962 Budget Program 10.03.06.03-08 --

Rullman and Wilson, for replacement of Porch Steps
on Hubner Building. (item 23)

\$5,095.00

General Construction Loan of 1960-Item 56 --

Charles J. Cirelli, Inc., for Change Order #3 to contract for
Fire Escapes, Fire Doors, etc. approved Aug. 15, 1961. Fee
applies to Ewin Engineering Corporation. (C-12)

855.50

Department of Public Improvements, for cancellation and return
of funds allocated for electrical inspections, to the unob-
ligated balance. Credit. (M-5-D)

240.00+ .

SPRING GROVE STATE HOSPITAL:

1- The Secretary advised the Board of fire damage at Spring Grove State Hospital on June 30, 1962, in the Hamilton Building, "F" Ward.

2- Upon the recommendation of the Department of Public Improvements, the Board approved the following credits to contract of Spring Grove State Hospital, in the funds indicated:

Department of Public Improvements, for cancellation and return
of funds allocated for electrical inspections at the hospital,
to the unobligated balance. Credit. (M-5-D):--

General Construction Loan of 1960-Item 63	\$ 180.00+
General Construction Loan of 1960-Item 64	150.00+
General Construction Loan of 1961-Item 57	150.00+ .

STATE DEPARTMENT OF EDUCATION:

1- The Board, at its meeting of May 17, 1962, considered a request from Dr. T. G. Pullen, Jr., State Superintendent of Schools, which was endorsed by the Hon. George L. Radcliffe, President of the Maryland Historical Society, that the State allot \$10,000.00 from the General Emergency Fund to cover the cost of compiling and preparing for publication an index to the "Maryland Historical Magazine" of the Maryland Historical Society. At that time the request was referred to Dr. Morris L. Radoff, Archivist, for his recommendation.

At the meeting today, Dr. Radoff's recommendation was reported to the Board. Dr. Radoff stated that he is in favor of the project, for he feels that the Maryland Historical Magazine is of great value in the study of Maryland history. He pointed out that the \$10,000.00 estimated to be required does not appear to include the cost of printing or duplicating the cards in any other way. He recommends that as a condition of the grant that the cards must be open to the public, with any other Maryland institutions having the means to be privileged to make photostat or microfilm copies to be placed in such other institutions.

The Board approved an allocation of \$10,000 from the 1963 General Emergency Fund to the State Department of Education, to finance the cost of preparing a cumulative index of the Maryland Historical Magazine covering a period of fifty-five (55) years. The financing of this project, however, is conditioned upon the recommendation of Dr. Radoff that the cards shall be open to the public and any other Maryland institutions, having the means, be privileged to make photostatic or microfilm copies.

(cont.)

(St. Dept. of Education-cont.)

2- The Secretary brought to the attention of the Board a letter, dated June 28, 1962, received from the State Department of Education advising of the approval by the State Board of Education, on May 31, 1962, for an increased allotment of \$538,000.00 to Howard County, under the provisions of the General Public School Construction Loans. It was stated that this increased allotment, when added to the former allocation, would not exceed the maximum entitlement of Howard County. Request was made that this action be approved by the Board.

The Board approved an increased allotment of \$538,000.00 for Howard County.

3- Bowie State Teachers College:-

Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits on contracts of Bowie State Teachers College in the funds indicated:

1962 Budget Program 13.04.04.04.-08 --

Blair Brothers, for exterior painting of Central Administration Building and Old Library, Old Elementary Training School Building, plaster on Laboratory Section, Dining Hall and Kitchen Section, based on the base bid and unit price. Option for Alt. #1 is being retained pending funds. (Item 6)	\$4,593.00
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General Construction Loan of 1961-Item 98 --

Department of Public Improvements, for cancellation and return of funds allocated for electrical inspections, to the unobligated balance. Credit. (M-5-D)	260.00+ .
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4- Coppin State Teachers College:-

a. The Board approved Construction Item 9 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Coppin State Teachers College:

General Construction Loan of 1960-Item 137	List 62	\$ 238.75
General Construction Loan of 1961-Item 123	List 61	50.00 .

b. Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits to funds of Coppin State Teachers College:-

General Construction Loan of 1957 -

Item 140 - E & L Construction Co., Inc., for Change Order #1 to contract for Sanitary Sewer Extension, Storm Water Culvert & Appurtenances for the Gymnasium approved Feb. 13, 1962. (C-6)	\$ 430.95
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Item 141 - Annuity Bond Fund, for transfer of cash from this project, the work having been accomplished and acknowledgement having been received, with the unused portion being cancelled. The project is complete. (M-5-E) Credit.	565.38+ .
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5- Frostburg State Teachers College:-

a. The Secretary advised the Board of receipt of report from Frostburg State Teachers College, dated June 13, 1962, of expenses incurred in the amount of \$76.11 in connection with the travel expenses for Mr. Francis L. Ireland, of Albany, New York, who was interviewed for a position in the English Department of the college.

The Board approved the payment of these expenses.

b. The Board approved the request of the State Department of Education, dated June 14, 1962, submitted through the Secretary, for authority to officially name the following three new buildings on the campus of Frostburg State Teachers College as:-

New Dormitory Building, Diehl Hall, in honor of Dr. Ivan C. Diehl, who is Dean of Instruction.

New Library Building, Frampton Library, in honor of Mr. Jerome Frampton, Jr., President of the State Board of Education.

New Science Building, Tawes Hall, in honor of Governor J. Millard Tawes.

c. Upon the recommendation of the Department of Public Improvements, the Board ap-

(cont.)

(St. Dept. of Education-cont.)
5c-Frostburg

proved the following charges and credits, for contracts of Frostburg State Teachers College, to the funds indicated:

1962 Budget Program 13.04.05.04-08 --
National Engineering Co., for replacement of defective
Refractory in #1 Boiler, Alleghany Gymnasium. (Item 7) \$ 395.00

General Construction Loan of 1960 - Item 122 --
Maxwell J. Stangle, Field Engineer I, for salary adjustment
for period ended June 30, 1962. (M-6) 128.22
Maxwell J. Stangle, Field Engineer II, for Social Security
adjustment on above salary. (M-6) 6.17
Department of Public Improvements, for cancellation and return
of funds allocated for electrical inspections, to the unobli-
gated balance. Credit. (M-5-D) 150.00+

General Construction Loan of 1961-Item 105 --
L & Y Plumbing Co., for replacement of hot and cold Water Lines
and installation of Heating Controls. Fee-Bayer and Siegel.
(Item 1) 17,212.00

General Construction Loan of 1962-Item 111 --
M. D. Reinhart Agency, for appraisal and negotiations for the property
acquisitions of 29, 31 & 33 Park Ave.; 82, 84, 92 & 96 Beall St.,
ext.; and rear 96 Beall St., ext. Payment is to be on basis of
\$35.00 per property for appraisal, and 3% of purchase price if
property is purchased. (A-1-A) - - - .

6- Salisbury State Teachers College:-

a. The Board approved Construction Item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Salisbury State Teachers College:

General Construction Loan of 1961-Item 115 List 14 \$ 675.00 .

b. Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits to funds of Salisbury State Teachers College for the contracts indicated:

1962 Budget Program 13.04.06.04-08 --
E. L. Stebbing and Co., Inc., for renovation of Corridor
Ceilings in Men's Dormitory. (Item 8) \$2,553.00

General Construction Loan of 1961-Item 112 --
Department of Public Improvements, for cancellation and return
of funds allocated for electrical inspections, to the un-
obligated balance. Credit. (M-5-D) 220.00+

General Construction Loan of 1962-Item 116 --
Richard W. Cooper, Surveyor, for appointment for work in connec-
tion with the proposed acquisition of the Hostetter, Hannah
and Greenberger properties. (A1-B) 350.00 max.

7- Towson State Teachers College:-

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Towson State Teachers College, and charges and credits to the funds indicated:

1962 Budget Program 13.04.07.04-08 --
J. T. Fritz & Sons, Inc. for rehabilitation of existing Tennis
Court Fence. (Item 28) \$2,450.00
Preston F. Carter & Son, for replacement of Heating Boiler in
President's Cottage. (9-A) 1,050.00
Henry A. Knott Remodeling Co., Inc., for alterations to Stephens
Hall for Proposed Classroom. (9-C) 2,764.00
Department of Public Improvements, for cancellation and return of
funds allocated for electrical inspections, to the unobligated
balance. Credit. (M-5-D) 60.00+

(cont.)

(St. Dept. of Education-cont.)
7-Towson

General Construction Loan of 1959-Item 125 --
Charles Zies and Sons Co., for alteration of Impellers of
Boiler Feed Pumps in Heating Plant. (9-B) \$ 195.00-

General Construction Loan of 1960-Item 128 --
Department of Public Improvements, for cancellation and return of
funds allocated for electrical inspections, to the unobligated
balance. Credit. (M-5-D) 140.00+

General Construction Loan of 1961-Item 117 --
Department of Public Improvements, for cancellation and return of
funds allocated for electrical inspections, to the unobligated
balance. Credit. (M-5-D) 90.00+ .

STATE DEPARTMENT OF HEALTH:

The Secretary brought to the attention of the Board a request, dated June 11, 1962, from the State Department of Health for permission to write-off certain unpaid account balances for Crippled Children's Care during the 1962 fiscal year. These balances were detailed in the statement submitted with this request and total \$384.22.

STATE DEPARTMENT OF PUBLIC WELFARE:

1- The Secretary presented to the Board a request, dated June 20 and 29, 1962, from the State Department of Public Welfare for authority to continue the "Aid to Dependent Children-Employables" program through the month of July, 1962 without the Federal Funds contemplated in the Budget.

Mrs. Elizabeth Smith, Assistant Director, and Mr. Milton A. Hodes, of the State Department of Public Welfare, appeared before the Board in connection with this request. Mrs. Smith explained that the Federal Funds were held up - she believes temporarily - because of some difficulties in the Congress of the United States. While it is believed that the federal money will be made available by August 1, 1962, the Board was assured that should the funds not be made available, the program will be stopped immediately.

The Board approved the request of the department for permission to carry on the Aid to Dependent Children-Employables program through the month of July, with the understanding that should the Federal Funds not be made available by August 1, 1962, that the program will be discontinued.

2- Mr. Backhaus submitted to the Board, in Item 25 of the agenda of his department, the bids received for emergency Generator Installation at the Boys' Forestry Camps at Lonaconing and Meadow Mountain. He stated that he could not conscientiously recommend this project as the need for it had not been proven. The bids were obtained and are being submitted to the Board at the specific request of the State Department of Public Welfare.

After a discussion, the Board deferred approval of this project. Should the Director of the State Department of Public Welfare wish to come to the next meeting of the Board and justify the request for approval of award of a contract for this work, the matter could be re-considered by the Board.

STATE EMPLOYEES:

1- See: Administrator of Loan Laws) of these Minutes.
Fidelity Bonds)
State Roads Commission)

2- The Secretary presented to the Board a letter, dated June 21, 1962, from Mr. John B. Funk, Chairman-Director of the State Roads Commission, outlining the financial difficulties which the Commission is experiencing with the new basic mileage allowance for State employees who are required to use privately owned automobiles on State business.

The difficulties seem to stem from a departure by the Commission from the basic State policy of total miles travelled. It was pointed out that the policy adopted by the State Roads Commission was an alternative available to their personnel in lieu of subsistence for living on the job-site when assigned to a project substantially removed from their place of normal residence. The Commission believes that the situation can perhaps be overcome by certain salary adjustments. Inasmuch as the Commission, jointly with the Commissioner of Personnel, is conducting a comprehensive salary study to be completed in September, 1962, the Commission requested approval to defer the necessary clarification and resultant action respecting official business as it applies to

(cont.)

(State Employees-cont.)
2-

expense allowances to construction personnel for travel to and from work, in order that the said action may be coincident with this salary study.

The Governor and the Treasurer voted to approve the request, and the Comptroller abstained.

3- The Board approved extensions of sick leave in the following instances:

Comptroller of the Treasury-Retail Sales Tax Division - Frank M. Stansbury, Auditor II, for the period of three months from May 21, 1962. If this employee is still unable to return to duty at the end of that time, a review of the case is to be made.

Henryton State Hospital - Ernest C. Thomas, Service Worker, for the period of July 29 through September 7, 1962, which is the maximum leave available to this employee.

Springfield State Hospital - Mrs. Jennie E. Shaughney, Hospital Attendant, for the period of three months or as much thereof as is necessary from June 23, 1962.

Spring Grove State Hospital - Clara M. Baker, Hospital Charge Attendant, for a period of three months from July 3, 1962. If this employee is still unable to return to duty at the end of that time, a physical examination is suggested for a determination as to future action.

State Roads Commission - Perry H. Gray, Motor Equipment Operator II, for a period of three months from noon of July 19, 1962. If this employee is unable to return to duty at the end of that time, it is suggested that the case be reviewed as to future action.

State Roads Commission - John E. Coulter, Highway Maintenance Man, semi-skilled in District #76, for the period of March 16, 1962 to July 25, 1962, which is the maximum leave available to this employee, who was injured in line of duty.

University of Maryland - Mrs. Marie Dayhoff Brown, Supervisor of Residence Halls, for a period of three months from July 13, 1962. If this employee is unable to return to duty at the end of that time, it is suggested that the case be reviewed for a determination as to future action.

STATE OFFICE BUILDINGS-BALTIMORE:

1- The Secretary presented to the Board a request, dated June 29, 1962, from the Maryland Workshop for the Blind for permission to operate a snack bar in the former building of the Department of Motor Vehicles, in Baltimore.

In the discussion relating to the use of this building (see Department of Motor Vehicles, of these minutes, page 445) it was brought out that final plans have not been determined upon as to the use of the building. Thus no action could be taken on the request. However, it was agreed that as soon as the plans have been formulated the Workshop for the Blind will be given every consideration.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Baltimore State Office Buildings, with payment to be made from the funds indicated:

1962 Budget Program 06.17.00.01-08 --		
Maryland Office Supply Co., Inc., for Vertical Blinds for		
East End of Main Lobby of State Office Building. (Item 4)		\$1,997.50
Emjay Engineering and Construction Co., Inc., for Change Order #3		
to contract for alterations to State Roads Building and State		
Office Building-Baltimore. (C-2)		578.00 .
1962 Budget Program 06.07.00.03-08	\$148.00	
1962 Budget Program 06.07.00.01-08	340.00	
1962 Budget Program 11.01.01.01-08	90.00 .	

STATE PLANNING DEPARTMENT:

Mr. James J. O'Donnell, Director of the State Planning Department, appeared before the Board in connection with a request made to the Governor, under date of July 3, 1962, for an allotment of \$10,000 from the General Emergency Fund. This amount has been estimated as being necessary to carry out the provisions of Senate Joint Resolution #14 which was passed by the General Assembly at the 1962 Session. The Resolution requests the State Planning Department to "give full study and consideration to the potential effect of present and future housing developments along or adjacent to the Gunpowder River insofar as they may effect the plans for development of this valley as a State Park and Recreation Area". The Resolution also asks that the Board of Public Works be requested to make available sufficient funds to carry out this study.

Mr. O'Donnell advised the Board that since the adoption of this Resolution the problem has been discussed with various public agencies and officials in Baltimore and Harford Counties, and that more recently the matter has been reviewed with engineering consultants with a view to having an adequate study undertaken and completed as called for in the Resolution. As a result of these conferences and discussions, it was stated that there is a strong basis for the retention of Mr. Paul Haney, of the Engineering Firm of Black and Veatch of Kansas City, Missouri to undertake this work.

The Board approved the allotment of \$10,000 from the 1963 General Emergency Fund to the State Planning Department for the accomplishment of the work requested in the Resolution. The Board also approved the execution of a contract with the firm of Black and Veatch of Kansas City, Missouri, as recommended by Mr. O'Donnell.

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved disposal of the following State property no longer required in connection with the conduct of the State's business by the agency indicated.

Boys' Village of Maryland-livestock and typewriter	\$2,688.54
Civil Defense Agency-office equipment	85.00
Comptroller of the Treasury-office equipment & motor vehicles	2,406.30
Crownsville State Hospital-livestock	192.13
Eastern Shore State Hospital-miscellaneous sales	266.29
State Department of Education-office equipment	110.00
Department of Employment Security-office equipment	40.00
Department of Forests and Parks-motor vehicles	979.00
Department of Game and Inland Fish-motor vehicles	7,608.00
Henryton State Hospital-livestock	445.12
Department of Labor and Industry-office equipment	203.50
Legislative Council-office equipment	60.00
Administrator of Loan Laws-motor vehicle	439.00
Bureau of Mines-laboratory apparatus	25.00
Morgan State College-office equipment	250.00
Department of Motor Vehicles-office equipment	100.00
Mt. Wilson State Hospital-junk	30.00
Municipal Court of Baltimore City-office equipment	10.00
Department of Parole and Probation-office equipment	275.00
Patuxent Institution-office equipment	50.00
Maryland Penitentiary-motor vehicle	550.00
State Planning Commission-office equipment	164.51
State Department of Public Welfare-motor vehicle & office equipment	265.00
Real Estate Commission-office equipment	140.00
State Roads Commission-mowers and scrap	614.00
Rosewood State Hospital-scrap	407.30
Spring Grove State Hospital-motor vehicle & office equipment	180.00
Maryland Training School for Boys-motor vehicle & farm equipment	800.00
University of Maryland-motor vehicles	895.00
Water Pollution Control Commission-motor vehicles	4,339.35
Boys' Village of Maryland-livestock, farm equipment & scrap	376.92
Comptroller of the Treasury-office equipment	85.00
Crownsville State Hospital-kitchen equipment	265.00
State Department of Education-office equipment	205.50
Department of Game and Inland Fish-lumber	358.00
State Department of Public Welfare-scrap	16.00
State Roads Commission-motor vehicle	500.00

Department of Maryland State Police - inventory transfer of one radio building, valued at \$919.38, located on Dan's Rock near Cumberland, to the State Roads Commission, which will assume responsibility for the building.

(cont.)

(State Property)

Comptroller of the Treasury - removal from inventory of 12 x 19 rug, which was junked some years ago.

Comptroller of the Treasury-Alcoholic Beverages Division - inventory transfer of approximately one-third of the cost value (\$218.38) of 1 Pitney Bowes postage meter (No. RS423518) to Gasoline Tax Division which is presently carrying the balance of the cost value (\$22.86) on its inventory.

MARYLAND House of Correction - transfer of one #214 John Deer drag tab plow to Patuxent Institution.

Patuxent Institution - transfer of one Allis Chalmers plow to Maryland House of Correction.

Eastern Shore State Hospital - inventory transfer of 25 pigs to Springfield State Hospital.

Maryland State Fair Board - removal from inventory and junk 1 Screen.

State Department of Health - inventory transfer of several items of office furniture to the State Roads Commission.

State Library - inventory transfer of 1 Desk to the Superintendent of Public Buildings and Grounds.

Bureau of Mines - removal from inventory and junk 3 Gas Masks.

Department of Maryland State Police - Removal from inventory of several items of miscellaneous equipment which have either been transferred to other State agencies or junked.

State Department of Public Welfare - removal from inventory of Headquarters and Cecil County Welfare Board and junk several items of office furnishings.

Board of Public Works - removal of inventory of 60 Venetian Blinds installed on the fourth floor of the Annapolis State Office Building, as these are a part of the building and were included in inventory in error.

Rosewood State Hospital - removal from inventory and junk several items of miscellaneous household equipment.

Springfield State Hospital - removal from inventory and junk 1 obsolete Hyper-Therm fever cabinet.

Department of Tidewater Fisheries - removal from inventory and dispose of as junk 4 Outboard Boat Engines which are beyond economical repair.

Maryland Veterans Commission - removal from inventory of 1 pen set and 1 ash tray included on inventory in error.

Commissioner of Personnel - inventory transfer of 1 Blackboard to the Public Service Commission. Also, removal from inventory and transfer to other State Agencies or junk several items of office equipment.

State Department of Public Welfare - Anne Arundel County Welfare Board - removal from inventory and junk 1 Mounted Map.

STATE ROADS COMMISSION:

1- See: State Employees, of these Minutes, page 460, relative to basic mileage allowance for employees.

2- The Secretary advised the Board of fire damage which occurred to property of the State Roads Commission on June 21, 1962, at the two-and-one-half store framed dwelling on the former Robert E. Harris property, Contract No. P-722-3-320, Item No. 28843, at 10010 Baltimore Boulevard, College Park, Maryland.

3- The Board confirmed the approval previously given by the individual members to the State Roads Commission for the execution of the following Deeds to:

(cont.)

(St. Roads Commission-cont.)

3-

National Home Mortgage Corporation, for 0.35⁺ acres of excess land in Prince George's County, being portions of former properties of William R. Cross, R/W Item 36338; Kermit J. Wiles, R/W Item 46899; and Jennie T. Buck, R/W Item 39244, Contract P-723-1-320. Option R/W Item 46093.

James H. Carpenter and Margaret P., wife, for 0.09⁺ acres of excess land in Prince George's County, being portion of former Green Meadows subdivision, Lot 8, Block 2, Option R/W Item 47343, Contract P-739-2-320.

Theodore W. Mills and Beatric C., wife, for 0.20⁺ acres of excess land in Prince George's County, being portion of former Olaf W. Gilmore property, Option R/W Item 30660, Contract P-750-1-320.

4- Mr. Rennie submitted to the Board a request from the State Roads Commission for permission to pay the tuition and laboratory fee costs, in the amount of \$200.00, to send an employee of the Commission to the Massachusetts Institute of Technology to attend a summer course in the "Technique of Infrared Spectroscopy", this person being an employee of the Laboratory Division of the State Roads Commission.

The Board approved this request.

5- Upon the recommendation of the Department of Public Improvements, agenda Item P-2-F, the Board approved the transfer of the following excess property of the State Roads Commission, located within the take lines for Gunpowder State Park, near Hereford, to the Department of Forests and Parks on a debit and credit basis, as no funds are involved in this transfer.

a. Part of the former Wilhelm C. Hilse property, containing 8.414 acres, more or less, valued at \$766.71, being Item #30315 on Plat #19546, Contract B-578-28-420, Baltimore-Harrisburg Expressway.

b. Part of the former Mary Thompson property, containing approximately 37.78 acres, valued at \$3,778.00, being Item 40725 on Plat #18631, Contract B-578-31-420, Baltimore-Harrisburg Expressway.

6- Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits to funds of the State Roads Commission in connection with the contracts indicated:

Special Fund 08.01.00.38 --

Emjay Engineering and Construction Co., Inc., for Change Order #1 to contract for Alterations, State Office Buildings-Baltimore approved May 17, 1962. (C-17-A)	\$ 250.00
Emjay Engineering and Construction Co., Inc., for Change Order #2 to above contract approved May 17, 1962. (C-17-B)	386.00

Department of Public Improvements, for cancellation and return of funds allocated for electrical inspections, to the unobligated balance. Credit. (M-5-D)	410.00+ .
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STATE TREASURER:

The Secretary presented to the Board the following reports received from the State Treasurer, covering investment transactions for State Funds, which were completed since the last meeting of the Board. These reports were ordered filed.

June 15, 1962	State Accident Fund: Transfer of \$350,000 U. S. Treasury 2-3/4% Bonds due 4/1/1975-80 into the same amount of U. S. Treasury 1-1/2% Notes due 4/1/1967.
June 19, 1962	General Funds-State of Maryland: Sale of \$5,000,000 United States Treasury Bills, due 8/9/1962.
June 22, 1962	Maryland Port Authority: Collection and deposit of \$40,000.00 United States Treasury Bills, due June 22, 1962. State Highway Construction Bond-Second Issue-Sinking Fund: Collection and deposit of \$3,400,000 and \$800,000 United States Treasury Bills, due June 22, 1962.

(cont.)

(State Treasurer-cont.)

June 28, 1962

County Highway Construction Bond-Sinking Fund:

Collection and deposit of \$98,000 United States Treasury Bills, due 6/28/1962.

State Roads Commission-Special Fund Account 11-08.01.00.40:

Collection and deposit of \$2,500,000 United States Treasury Bills, due 6/28/62.

State Highway Construction Bond-Second Issue Fund:

Purchase of \$2,500,000 United States Treasury Bills, due 8/9/1962.

Collection and deposit of \$2,500,000 United States Treasury Bills, due 6/28/62.

Maryland Port Authority:

Subscription to \$1,000,000 United States Treasury Bills, due 9/27/62.

Collection and deposit of \$1,000,000 United States Treasury Bills, due 6/28/62.

Collection and deposit of \$110,000 United States Treasury Bills, due 6/28/62.

SUPERINTENDENT OF PUBLIC BUILDINGS & GROUNDS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for work at the State House, Annapolis, with payment to be made from the funds indicated:

Budget Program 06.03.00.58-20 --

Bernhardt E. Pielke Landscaping Co., for Change Order #2

to contract for Planting at State House Circle, Annapolis, approved June 9, 1959. This change order cancels the retained balance on tract. (C-1-A) Credit.

\$ 258.06+.

UNIVERSITY OF MARYLAND:

1- The Board approved Construction Item 12 and 14 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the University of Maryland:

General Construction Loan of 1959-Item 133	List 337	\$ 6.00
General Construction Loan of 1960-Item 157	List 341	167.50
General Construction Loan of 1961-Item 130	List 330	3,740.71,

and award of the following contract:

General Construction Loan of 1961-Item 140 -

Metalwash Machinery Corp., for 2 Animal Cage Washers.

19,032.00 .

2- Baltimore:-

Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits to funds of the University of Maryland in connection with the contracts indicated:

Dorset Contracting Co., Inc., for Change Order #1 to contract for Renovation of John Eager Howard Hall approved Nov. 13, 1961. \$1,147.66
(Item C-5-A) Fee-Wheeler, Bonn, Shockey & Associates.

\$ 393.65 - Fund 7, Account 713-32

754.01 - General Construction Loan of 1961-Item 140.

Dorset Contracting Co., Inc., for Change Order #2 to above contract approved Nov. 13, 1961. Fee-Wheeler, Bonn, Shockey & Associates.
(Item C-5-B)

10,342.30

\$3,547.37 - Fund 7, Account 713-32

6,794.89 - General Construction Loan of 1961-Item 140.

Department of Public Improvements, for cancellation and return of funds allocated for electrical inspections, to the unobligated balance. Credit. (M-5-D)

General Construction Loan of 1961 - Item 140	150.00+
" " " " " - Item 141	450.00+
" " " " " - Item 143	300.00+ .

(cont.)

(University of Maryland-cont.)

3- College Park:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the University of Maryland for the College Park campus; with payment to be made from the funds indicated;

Miscellaneous Fund 7, Account 713-1 --

Blake Construction Co., Inc., for Change Order #9 to contract for construction of Bel Air, Chestertown, and Centreville Halls approved Oct. 5, 1960. Fee- Walton and Madden. (C-4-A)
Credit.

\$ 686.00+

Miscellaneous Fund 7, Account 713-2 --

The George Hyman Construction Co., for Change Order #7 to contract for construction of Cumberland Hall. Fee-Walton and Madden.
Credit. (C-4-B)

2,880.33+ .

4- Maryland State College:

Upon the recommendation of the Department of Public Improvements, the Board approved the following credit to funds of Maryland State College, in connection with contracts of that school

General Construction Loan of 1961-Item 145 --

Department of Public Improvements, for cancellation and return of funds allocated for electrical inspections, to the unobligated balance. Credit. (M-5-D)

\$ 200.00+.

WESTERN MARYLAND STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Western Maryland State Hospital, with payment to be made from the funds indicated:

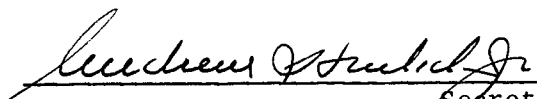
General Construction Loan of 1952-Item 23 --

Bonded Applicators of Maryland, Inc., for removal of existing roofing material and damaged insulation thereunder in the areas of quarry tile roofing decks, and the replacement with new materials as required. (Item 13)

\$1,511.46 .

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary.

